

LAAFF

Art Vendor Protocol Information Sheet

SATURDAY SEPTEMBER 3 & SUNDAY SEPTEMBER 4 2011

**LAAFF will be a 2-day festival for our 10th anniversary!
Saturday September 3rd & Sunday September 4th**

All vending will be for both days.

Thank you for your interest in the **Lexington Avenue Arts & Fun Festival**, brought to you by **Arts2People!**

KEEP THIS PAGE!!! IT HAS IMPORTANT INFORMATION YOU WILL NEED TO REFER BACK TO UPON ACCEPTANCE! PLEASE DON'T ASK FOR EXCEPTIONS, WE HAVE GOOD REASONS FOR THESE GUIDELINES!

- **Art Booths are for artists only.** All work must be handmade.
- All levels of experience and all media are encouraged; there will be a control on booths in a particular medium.
- All artists must be from counties immediately surrounding Buncombe, or Buncombe itself.
- Sharing booths, wearing costumes and interactive demonstrations are encouraged.
- Tents must be **Free-Standing** and **Flame Retardant (no larger than 10x10)**. **NO SPILL-OVER!** If you exceed your 10x10 space, **you will be fined \$50 and will not be allowed to vend in 2012.**
- Tents must be weighted at the feet as per City of Asheville requirement.
- **Electricity will NOT be available.** Anyone plugging in illegally will be asked to leave. If you wish to have your tent illuminated after dark, we suggest getting some battery powered camping lanterns.
- **Booth Spaces are \$200 per 10 x 10 space and includes both days.**
- **Booths must be opened and manned for the entirety of the festival**, Saturday, 11am until 8pm and Sunday 11am until 9pm.
- Booth assignments will be given the morning of the festival. Vendors will be advised of load in protocol at a later date.
- **No cars will be allowed into the festival after 9:30am Saturday until after streets clear Sunday night. NO EXCEPTIONS.** Please plan your schedule accordingly.
- **Applications are due June 15th.** You will be notified by email and/or phone within 2 weeks of this date. Applications can be dropped off at or mailed to: **LAAFF c/o Adorn Salon, 58 College St, 28801.**
- Send examples of your artwork on a cd (jpg or tif), or pictures with the application form. **PREVIOUS VENDORS PLEASE DO NOT SEND SAMPLES.**
- **LAAFF reserves the right to refuse any applicant.**
- We will be providing overnight security, however LAAFF and Arts2People are not responsible for loss or damage to personal property, inventory or equipment.

DO NOT SEND MONEY UNTIL NOTIFIED!

*LAAFF requires our art vendors to donate an item for our **Raffle** to raise money for Arts2People. Vendors are asked to provide us a **PRINTED** photo of the item to post on the raffle table. Winners will pick up the winning ticket and go to **YOUR** booth to pick up the item. This should hopefully increase foot traffic as well. The vendor who sells the most raffle tickets will receive a free booth at LAAFF in 2012.*

LAAFF c/o Adorn Salon
58 College Street
Asheville, NC 28801
LAAFFasheille@gmail.com
www.LexFestAsheville.com

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SATURDAY SEPTEMBER 3 & SUNDAY SEPTEMBER 4 2011

Art Vendor Application

Business Name: _____

Contact Person: _____

Contact Phone: _____ **E-mail:** _____

Website: _____

Address: _____

Description of my booth and merchandise:

I will be demonstrating my craft: YES NO Describe your demo: _____

Do you have a booth assignment request: YES NO _____

We cannot guarantee this space, but we will do our best to accommodate everyone.

General Release: I have read, retained, understand and agree to the protocol information page. The undersigned does hereby release, forgive, and forever discharge and hold harmless the Lexington Avenue Arts & Fun Festival, and Arts2People, including their agents, representatives, employees and associates and the City of Asheville from all manner of suits damages, claims, and demands whatsoever in law or in equity from any loss or damages to person or property of the undersigned while in possession or supervision of the festival. The undersigned also affirms that they are the creators of the work displayed.

Artist Name: _____

Signature: _____

Date: _____

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