

Class Proposal Form

Please Return to:

Arts 2 People

PO Box 1093

Asheville, NC 28802

Or info@arts2people.org as a word doc

Class Name

Facilitator

Summary (1-2 sentences)

Demographic (women, men, children (include ages), special: domestic violence victims, survivors of sexual assault, incarcerated, etc.)

Class size (give ideal range)

Frequency & Duration (For example: “Three sessions of two hours a piece to take place on consecutive Saturdays” If you have given the class before, this may be easier than if you are presenting for the first time. It can change depending on the circumstances, but be as accurate as you can)

Fee (1) Cost per student and 2) How much you want total to teach the class. In some instances we will charge the participants, and in some instances the participants will not pay, and Arts 2 People will pay you.)

Materials (cost per student, or total cost. List of needed items, and whether teacher provides or student must purchase)

Description of space and equipment required, special needs

Addenda:

Facilitator Bio (Focus on facilitation experience, *relevant* training, and contact information)

Intent/accomplishment (How will the class create personal fulfillment for you, the teacher, and for the student?)

Longer class description

Photos (optional)

Facilitator portfolio (optional)